

## Unity Spiritual Center Monthly Board Meeting Minutes

**Date:** July 14 2023

**Location:** Atonement Lutheran Unity Office

**Present:** Carol Laudenbach, Sue O'Hara, Angie Trulson, Terri Duncan. Al Neff. Cristina Seaborn

**Absent:** Dan Haskamp

### Meeting Agenda:

1. **Opening Prayer:** Cristina led a prayer focused on inner peace, strength, and spiritual guidance.
2. **Pledge:** The board recited the pledge.
3. **Official Reports requiring Acceptance:**
  - **Secretary Report (Cristina):** The secretary report was presented. The link to the report was shared for review.
  - **Treasurer Summary & Report (Dan):** The treasurer presented the financial summary and report. The cost savings due to rental space changes were discussed. YTD Accounting Report was accepted unanimously.
  - **Terri Duncan made a motion that we invest \$250,000 of the \$300,000 we have into a 6 month CD investment that makes 4-5%. Seconded by Cristina Seaborn. All approved.**
4. **Unfinished Business:**
  - **Spiritual Co-op Membership Classes (Carol):** Carol discussed the dates for membership classes and their change to September 12th and 19th. Training would include board members and sacred service leadership team leads. Angie will communicate the changes and Carol will work with Cheryl to prepare communication and promotion.
  - **Membership Agreement:** The term "covenant" was changed to "membership agreement" for clarity. The updated agreement will be emailed for board voting next month.
  - **Spiritual Co-op Community Meetings Calendar (Carol):** Carol proposed routinely sharing upcoming events in the newsletter. The spiritual co-op concept and engagement were discussed, emphasizing involvement and ownership within the community.
  - **Accounting & Financial Reports (Angie):** Angie discussed accounting software options (ICON and Quickbooks) and the need for detailed financial reports. The cost of generating reports from Quickbooks was a concern. The possibility of hiring an accountant and the need for comprehensive reports were addressed.
5. **New Business:**

- **Investing Capital Fund (Carol):** Discussion on investing funds in a 6-month CD that yields 4-5% interest. A motion was made and seconded to invest \$250,000 from the available \$300,000.
  - **Linda Martella Whitsett Fund:** Angie will collaborate with Dan on funding for Linda Martella Whitsett.
  - **PRIDE Parade:** Terri raised the need for funds to purchase bags for the PRIDE parade. A motion was made and approved to allocate up to \$400 from the general fund.
  - **Pathways Meals:** Funds were discussed for Pathways meals. Expenses and the use of funds were addressed.
6. **Potential Events:**
- **September 17th:** Reverend Barbara's Pet Blessing event and the possibility of using Atonement Lutheran's yard were discussed. Pet Blessing is the day after PRIDE.
  - **Pet Blessing, John Denver Sunday, Staff Evaluation:** These events were mentioned for consideration.
7. **Calendar 2023 (Carol):** Congregation meeting dates for 2023 will be determined in the August meeting.
8. **Questions About Holiday Services:**
- Discussion on Christmas Eve and New Year's Eve services, scheduling speakers, and musicians.
9. **Tithing (Angie):** Angie raised tithing concerns, Unity Worldwide contributions, and gathering input on tithing.

**Meeting Conclusion:** The meeting concluded with discussions on future events, financial matters, and potential actions to be taken. The board members agreed to revisit certain topics in the next meeting, i.e.:

- Question about Christmas Eve and New Year's Eve services. Sue O'Hara and Cristina Seaborn have not scheduled speakers or musicians for these dates.

The board needs to decide if we are having services on these Sundays:

December 24th  
December 31st

**Minutes Prepared By:** Cristina Seaborn

**Approved By:** Carol Laudenbach

**Next Meeting Date:** August 11 2023