Unity Spiritual Center of Central Minnesota Board of Directors

# Meeting Minutes

# January 13, 2022

## Opening

The regular meeting of the Unity Spiritual Center of Central Minnesota Board of Directors was called to order at 10:02 am on January 13, 2022 on Zoom by President Carol Laudenbach. After a prayer by Rev. Jim, we read the Board Pledge.

## Present

Present were Kris Bahl, Susan Holmen, Sanda Lang, Carol Laudenbach, Rebecca Marie, Cristina Seaborn and Rev. Jim Ernstsen.

**Unfinished Business**

Rev. Jim confirms that the bookkeeper recently hired, Kathleen Kerswig, has resigned. He is looking for another person to hire, but the hours will be fewer, and he may consider going through a temp agency. For now, we have re-engaged the ICON service department (Connie) to handle the accounting piece. He will look locally and also make a note in the newsletter that the job is again available.

## Preparation for Annual Meeting

Carol explains that the By-Laws require us to announce to our congregation the time and place of our Annual Membership Meeting by January 21, so all information for the newsletter needs to get to Cheryl by the 19th. Carol is working on that.

Susan Holmen, Rebecca Marie and Cheryl Perry will work together on the Roll Call process--identifying voting members and tracking the votes. It is agreed votes will be simple raised hand voting, and for the new Board members, the vote will be to accept the recommended roster rather than voting on the individuals. Sue O’Hara was the Nominating Committee chair and will introduce the roster at the meeting. The bios and photos of Terri Duncan and Mary Heimer Paulson have been submitted for the newsletter.

Susan, as Secretary will read the Minutes from the 2021 meeting and ask for acceptance. It will also be in the newsletter with a “Read More” link.

There is discussion about the Financial Report and which items will be shared. Sanda will present the 2022 Budget. We reviewed it in detail, including the Income report and Expense report. There was discussion about the Assumptions related to being in a building and related to the way we will indicate the “draws” made from the building proceeds, etc. Sanda will name it “Sources of Revenue” instead of Income, as it presents a more accurate picture of how funds will be used and will allow for a balanced budget.

Related to the 2022 Budget, Carol proposed that Sanda make the changes and send it to us by email for review, to ensure it captures the recommended changes from our discussion. Once approved through email, Carol will submit it for the newsletter (with a Read More link). On the Board Meeting on 1/27/22 we will finalize the vote to present this Budget to the community.

Rev. Jim is compiling a report on “Accomplishments” of 2021 and his “top ten” list includes 13! He reviews his list and Board members gave feedback and suggestions. There was discussion to call it “Prosperity.” Rev. Jim will fine tune that list.

Carol will confirm with Terri Duncan and Rev. Lisa Herklotz that they will share information from the Spiritual Center Task Force. Rev. Jim and Rev. Lisa will present their Co-Ministry proposal to the community.

Rev. Jim will confirm with Cheryl that she or he will manage the technology for the Zoom meeting. Carol will work on the Power Point presentation and needs pertinent slides/info from those presenting.

**New Business**

Proposal for Board Training

Carol feels we should schedule Board training soon and recommends the topic of Conflict Resolution. There is much discussion, and a suggestion was made about possibly including out-going Board members in a “Leadership Training.” It is agreed we will reach out to Rev. Greg Coles (our Unity regional representative) for guidance on how to proceed with a potential conflict resolution meeting, Board training, and Leadership training. Carol will open a discussion with him.

## Next Meeting

The next Board meeting is on Thursday, January 27 at 10 am on Zoom. Susan reminded everyone to try to check in by 10:50 to ensure successful access so we can start on time.

## Adjournment

Carol adjourned the meeting at 12:07 with a prayer by Rebecca.

| Minutes respectfully submitted by: | Susan G Holmen |
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| Approved by: | Board |