**Monthly Board Meeting Minutes**

**April 18, 2024**

**Meeting called to order at 5:32 pm**

**Present:** Board Members: Terri Duncan, Carol Laudenbach, Dan Haskamp, Al Neff, Barb Hamilton

Director: Angie Trulson

**Absent:** Board Member: Sue O’Hara

**Meeting Documents:** Monthly Board Meeting Agenda, March Minutes, Director’s report

**Opening Prayer:** Carol

**Pledge:** Board Member Attendees

**Official reports requiring acceptance**

* Previous month meeting minutes Terri made a Motion to Accept – 2nd by Dan. Approved
* Treasurer Report Summary by Dan

**Director Report discussion**

* Office Administrator may need a new laptop computer.

Al made a motion to replace the laptop computer, if necessary, not to exceed $800 – 2nd by Terri. Discussion to amend motion to remove “if necessary”. Approved.

* Unity Worldwide Ministries Classes
  + Diversity & Ethics CEU Class for LUT - $100
  + Introduction to AI for Ministries for Office Administrator & Director - $50 each.

Terri made a motion to authorize payment for two classes, one for Office Administrator and second one for Office Administrator and Director – 2nd by Dan. Approved

Further discussion to put Education & Training into budget for next year. Amount to be

determined

* Rainbow Chats will start in July.
* Co-op Cares Ministry musicians would like to do a fundraiser. Place and time to be determined.

Terri made a motion to authorize a fundraiser for Co-op Cares Ministry – 2nd by Al.

Approved

**Unfinished Business**

* Strategic Planning
  + Project Team
    - Director – Angie
    - Board Member – Barb
    - Congregant – To be determined
  + April 28 – Explanation announcement to be made to congregants
  + May 5 – Leadership explained to congregants

**New business**

**Meeting adjourned at 6:55 pm**

**Closing Prayer:** Terri

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| **Action Items**  Include Education & Training in Budget | **Owner(s)**  Dan | **Deadline**  2025 Budget Deadline | **Status**  In Progress |
| Regular insertion of Board update in weekly newsletter | Carol | Ongoing | In Progress |
| Strategic Planning | Board | Ongoing | In Progress |
| Strategic Planning explanation announcement to be made to congregants | Carol | April 28, 2024 | In Progress |
| Strategic Planning  Leadership explained  to congregants | Carol | May 5, 2024 | In Progress |
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**Next Board meeting May 16, 2024**

Respectfully submitted,

Barbara Hamilton, Secretary

4/19/2024